

Joe Holloway
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BAMACO, Inc. 2005 – Present

Responsible for interviewing and hiring personnel for middle management positions. I have overseen day-to-day debris removal operations, inspected subcontractors work areas and obtained reports from field supervisors. Responsibilities also include holding bi-weekly meetings with team members to discuss issues that may arise throughout the contract and to keep field supervisors informed of any new request made by our client(s). Keeps field supervisor and their subcontractors on task to insure projects are completed on time and in most cases ahead of schedule.

EXPERIENCE

Choctaw, OK - Ice Storm December 2007 – March 2008

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

Moore, OK - Ice Storm December 2007 – March 2008

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

Mustang, OK - Ice Storm December 2007 – March 2008

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

Grove, OK - Ice Storm January 2007 – March 2007

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

Marionville, Mo. Ice Storm – January 2006 – February - 2006

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

Buffalo, NY - Ice Storm – October 2006 – December 2006

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

Hurricane Katrina – Gulfport, Mississippi – October 2005 – July 2006

Project Manager

- Assigning crews to their locations.
- Daily meetings with city officials to keep them informed of progress.
- Keep managers and subcontractors at task to insure that project is completed on time.

VULCRAFT- A Division of Nucor_1963 – 2005

District Sales Manager: Ultimately achieved this position after 42 years. Opened Office in Montgomery, AL. Covered State of AL and parts of FL.

- Holds the current national sales record for the company.
- Was awarded Employee of the Month over 100 time during his 43 year reign at Vulcraft
- Replaced only twice in career, only by himself
- As a Regional Sales Manager: covered states of TN, KY, IN and MO.
- As a Drafting Supervisor: Proficient in AutoCAD, with knowledge of 3D Modeling and capable of checking and detailing. Responsible for interviewing and hiring, inventory and deadlines. Created schedules and resolved employee disputes.
- Responsible for all purchases by the organization. Evaluates and approves vendors and authorizes purchase orders for goods or services.
- Completed 8 years of experience in the field. Relied on experience and judgment to plan and accomplish goals. Managed a staff of buyers and typically did the job of a purchasing manager.
- Performed activities to monitor and maintain inventory control of merchandise or materials. Evaluated inventory levels and notified purchasing agent when reorders were necessary. Performed receiving, stocking, distributing, and packing in addition to inventory control. Maintained inventory records and prepared reports.
- Managed inventory of materials, parts, and finished product to maintain required supply. Maintains records, replenishes stock, and plans for future requirements based on orders, production schedules and forecasts.
- Handled material and product to maintain appropriate flow through production areas. Documented incoming and outgoing materials and supplies. Utilized material handling equipment. Sometimes trained less experienced material handlers.
- Received incoming and ships outgoing materials, products, or supplies. Counted items received or shipped and checks against packing lists, recording any discrepancies. Prepared receiving or shipping reports and notes any shortages or damages.
- Supervised the shipment or receipt of outgoing or incoming materials, parts, or products. Studied shipping and receiving processes for effectiveness. Suggested improvements to distribution procedures, and acts to improve timeliness or reduce costs. Documented shipping or receiving information. Completed reports for management.
- Directed the company's program for transport of orders or shipments when it is accountable for the costs. Evaluated and selected a suitable route and method of transport. Examined claims for loss or damage and approved for processing. Appraised shipper quality, timeliness, and charges. Recommended shipping containers or method of packing. Served as company representative to state and federal agencies.
- Performed warehouse work related to receipt, shipment, storage, distribution and delivery of products, parts, and materials. Loaded, unloaded, moved and stored items according to delivery or routing documents. Operated a hand truck, forklift and other heavy equipment.
- Controlled activities of company warehouse personnel. Ensured shipping, receiving, storage, and distribution were performed in an efficient manner. Took precautions to protect warehouse contents against loss. Retained and reviewed warehouse documents and reports.